



## **Release Reporting Advisory Committee Reporting Requirements and Models Workgroup November 15, 2007 Meeting Notes**

Conference Call meeting took place from 1:30 pm – 2:30 pm on November 15, 2007. All participants received a copy of the agenda before the conference call. Information was posted on the DEP website under Release Reporting Advisory Committee link. Refer to the November 15, 2007 Agenda for specifics.

The following members were present during the conference call:

Dean Applefield  
Patrick Geier  
Paula Hamel  
Patricia Horgan  
Peter Zack

The following members were absent during the conference call:

Ann Peters  
Bob Deptula

Establish meeting schedule

The workgroup agreed to schedule conference calls and communicate through emails rather than face-to-face meetings to meet the workgroups' objectives.

Discussion of Workgroup Charge

The workgroup agreed to work within the 1994 Regulation framework as the outline when evaluating other state reporting requirement models.

Assignment of Tasks

The following workgroup members agreed to review the specific state reporting requirement models for key elements. It was suggested that an outline be drafted to serve as a tool to members in their efforts in gathering the information from each state.

Florida – Peter Zack  
Massachusetts – Paula Hamel  
Michigan – Carol Violette  
New Hampshire – Pat Horgan  
New Jersey – Patrick Grier  
New York – Dean Applefield  
Pennsylvania – Patrick Grier

The workgroup agreed to hold the next conference call on December 4, 2007 at 1:30 pm. Peter Zack indicated that he would email members with the conference call dial-in logistics.